

Academic Misconduct Report

For the Instructor: Please send this completed form and all original documentation related to the misconduct in an envelope marked "confidential" to: Office of Student Conduct, Mildred Barrows Hall, Room 110. *You are encouraged to retain copies of all relevant documents until the issue is resolved. You should also meet with the student to explain the alleged academic misconduct and the academic sanctions you intend to apply.*

Instructor's Name (Print): _____

Instructor's E-mail Address: _____ Office Location _____ Extension _____

Course Title _____ Semester and Year _____

Description of Alleged Misconduct

Academic Sanction and Sanction Rationale

I recommend further disciplinary action to be considered: ____ Yes or ____ No.

I am referring the student to the Learning Center for an Academic Integrity Workshop: ____ Yes or ____ No.

I have met with the student to discuss the alleged misconduct and the sanction I intend to apply:

Instructor's Name (Signature): _____ Current Date: _____

For the Office of Student Conduct:

Date Received: _____

Date of Academic Misconduct Hearing _____

Final Decision of Faculty Hearing Board _____